



**Catholic Parish of St Cuthbert Mayne, Launceston**  
Incorporating the communities of  
**St Peter's, Bude** and **Our Lady of Victories, Callington**

## **Annual General Meeting**

at St Cuthbert Mayne Church, Launceston  
Charles Langdon Room (Hall)  
on Sunday, 13<sup>th</sup> July 2025 at 12:15pm

### **Agenda**

Meeting chaired by Rita Taylor

#### **Welcome and opening Prayer**

#### **Minutes of the last meeting** (page 2)

#### **Report from Fr John**

#### **Pastoral Report from Parish Council** (three minutes each)

- **Celebrating:**

- Jubilee committee
- New lectern for St Cuthbert Mayne Church
- Music in the liturgy

- **Learning**

- Ecumenical relations
- Education & catechesis across the parish

- **Caring**

- Safeguarding
- Live Simply / CAFOD
- Thursday Welcome Club
- Sick & Housebound Parishioners

- **Living**

- Parish Financial Report
- Building work

#### **Parishioners questions, comments and queries**

#### **Any Other Business**



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## **Annual General Meeting**

at St Cuthbert Mayne Church, Launceston  
Charles Langdon Room (church hall)  
On Sunday 14<sup>th</sup> July 2024

### **Minutes**

Meeting Chaired by Fr John Deeny

**Present:** Fr John Deeny and nineteen members of the parish.

**In attendance:** Clare Hartley-Mead (Parish Secretary), taking minutes.

### **Welcome and opening prayer**

Fr John welcomed everyone to the meeting and opened with a prayer.

### **Minutes of the last meeting**

**Agreed** as an accurate record.

### **Report from Fr John**

Before he presented his report Fr John noted that as present there is no Parish Pastoral Chair, who would chair this meeting, as Chris resigned earlier in the year. As agreed in the constitution we need to agree a new chair from Callington who will serve for the next twelve months before a chair from Launceston takes over. Rita Taylor, Callington PPC representative, volunteered to stand as chair. **All agreed, Rita Taylor to be PPC Chair from the end of this meeting.**

Also from Callington, Rob was elected as one of the PPC reps however he is no longer able to carry this out and has stepped down. Mary Wardell, who also stood in the election has agreed to take his place. **Fr John asked if the meeting is happy for Mary to be a representative for Callington. All agreed.**

After Chris's resignation there is also a space for a representative from Bude. Elizabeth Heaven volunteered. **Fr John asked if the meeting is happy for Elizabeth to be a representative for Bude. All agreed.**

Tom (Bude) has been the Safeguarding representative for the last twelve months and will now be replaced by Steven Winders (Callington) for the next year.

Fr John noted that Kim will be stepping down from the Parish Finance Committee at this meeting after many years of service. Fr John thanked Kim for his hard work and dedication. Edward Bourgoin volunteered to replace Kim as a representative from Launceston. Fr John noted that there is still a space on Finance Committee for a representative from Bude. So far no one has come forward but the space will remain open should anyone wish to fill it.

### **Parish Financial Report**

Rita Edwards, the Parish Treasurer gave a verbal report which is available in full at the end of this document. Key points raised were:



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- We are trialing cashless giving in Launceston and in the next couple of months will try in Bude and Callington. If it goes down well we will invest in two new machines so there is one in each church. It was a slow start but people are starting to use it.
- We had some large donations, one towards the cost of the dome at St Cuthbert Mayne and one to set up a parish poor fund.
- Project costs have been taken out of the parish investment fund this year so the bank account looks much healthier this year compared to last (where project costs were covered by the current account).
- Building work at Our Lady of Victories is almost complete and the dome work at St Cuthbert Mayne ins due to start imminently. We had a plan from the architects for work at Bude but this was far beyond what we can afford as a parish, so we need to go back to them with a list of essentials than we need rather than all the things we would like.
- It is taking longer than planned to close the Bude bank account, but it is in progress and will be good to have one bank account as we are one parish.

**The floor was opened for questions:**

Q: Is the parish eligible for lottery funding for any of the building works?

A: We have had grant funding in the past, the work carried out at St Cuthbert Mayne church was covered by a £250,000 historic churches grant. During the pandemic we also had grants to cover the new digital system. It used to be much easier as the diocese had a dedicated grants officer however she has since moved on and Deacon Richard was also very good at sourcing funding.

Q: Is there scope for the parish to work with Utilities Wearhouse to see if they can get a better deal on our utility bills.

A: The whole diocese works with inter diocese fuel management, a procurement company who work with numerous diocese across the country to ensure parishes get the best possible prices.

Q: There is desperate need for an extension at St Peter's, the toilet is inadequate and unsafe and there was an accident in there last week. The sacristy is also unfit for purpose.

A: We are in negotiations with the architects and the toilet and sacristy are an essential part of any plans.

Q: Is the loose plate collection eligible for gift aid?

A: Yes, it is part of the Gift Aid Small Donations Scheme where we can claim on a percentage of the total annual donations. On average this brings in about £5000 a year.

Q: What are the cost associated with cashless giving?

A: The giving station was just over £350, however most of this was covered by a grant from the diocese finance department. We then pay £7 a month to Give a little and Sum up take a small percentage of each payment. The feedback from across the diocese is that these cost are worth it as in the long run every parish who has introduced it have increased their giving considerably.

**Parishioners questions, comments and queries**

John Ashdown, the CAFOD representative at Launceston asked if there is anyone from Callington who would be willing to be their CAFOD rep. Rita Taylor volunteered.

**Fr John closed the meeting with the Lords prayer.**



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